

**Spencer Village Board Meeting
May 1, 2018**

The regular meeting of the Spencer Village Board was held on Tuesday, May 1, 2018 in the Village Municipal Room. Meeting started with Pledge of Allegiance at 7:01 PM.

PRESENT: Mayor Kenneth Sutfin, Nicole O’Connell-Avery, Gil Knapp, Sean Rice, Timothy Goodrich and Village Clerk, Brandi Goodrich & Fire Chief, Andy Speer.

GUESTS: Andrea Sutfin, Carol VanDeMark, Tom Bailey, Sally Marx & Elaine Jardine from Tioga County and Dave Ferris from Broome Bituminous.

GUEST SPEAKER:

Elaine Jardine, the Tioga County Planning Director, came out to show the Board a presentation of the hopes and the goals needed to go through with the Grant to update the Grandstand at Nichols Park. Elaine read over the Architectural Assessment Report created by Crawford and Stearns. The Village of Spencer will need at least 3 bids from Contractors to get the Grant started. A check will need to be created in the amount of \$3,000 for Crawford and Stearns. A MOTION was made by Gil to pay \$3,000. Second by Nicole, passed unanimously by all.

Vote 5-0

Tom Bailey: REAP applies for 2 grants.

PUBLIC COMMENTS: Carol VanDeMark: Trash Tag Tax – Gil explained to Carol his findings from a few months ago, that Taylor Garbage told him because we’re purchasing a service. Carol wanted to know if the Village is planning on doing Trash Pickup Day, Nicole answered saying “Yes”. Carol added the Village needs to do something about the overwhelming amounts of trash on some of the properties around the Village. Have the Code Enforcement Office take a look as well as the Board Members.

Sally Marx: Brush Pick up Day, No services like this exist in our Village but Taylor will pick up is super tiny noted Nicole. May look into local companies, like the Town. Sally wanted to know if anything was going to be done about the cemetery by Liberty Street. The fence is broke and needs to be fixed. Cemeteries are the Town responsibility by New York State.

CLERK UPDATES:

Financials: Read financials to Board

Building Permits: 2

Room/Park Rentals: 0

Tax Search: 1

Minutes: MOTION was made by Tim to approve last month’s meeting minutes, seconded by Gil. Motion was passed unanimously by all. Vote 5-0

Next Meeting: May 31st, 2018 at 7:00 PM, closing of the 2017/2018 year.

DEPARTMENTS/COMMITTEES:

FIRE DEPARTMENT: Calls: For the Month: 13 For the Year: 53

POLICE REPORT: No report at this time.

NICHOLS PARK: Bathrooms will need to be opened. Brian Barber put in a bid for mowing the Park and grounds. A MOTION was made by Tim to rehire Brian, seconded by Nicole. Motion was passed unanimously by all. Vote 5-0

ROADS: Sealed Bids: Broome Bituminous: \$5,850 Nelson & Streeter: \$9,400

Spencer Paving: \$11,490. Motion was made by Gil to accept Broome Bituminous. Second by Tim, passed unanimously by all. Vote 5-0

YOUTH & SENIOR CITIZENS: PAK: Radios will need to be purchased. Ken will let Nicole try a pair of his walkie-talkies to see how they work in the school. PAK signups are May 15h, 6:00 PM to 8:00 PM at the High School Gym Lobby.

JOINT PLANNING BOARD: Regular Meeting May 28th, 2018 has been canceled due to Memorial Day. Tom Bailey: Approval of Fun City in works. Alternatives are needed for Village Planning Board. Tom will be leaving after his term is final.

OLD BUSINESS:

2018-2019 Budget: MOTION made by Gil, seconded by Nicole to approve the budget. Passed unanimously by all. Vote 5-0

OSC Training: Brandi will attend training at Big Flats, NY - May 22-24, 2018. Gil will cover the Office May 22nd, 5:00 PM to 7:00 PM. May 24th will be closed (no coverage).

Property for Building: On Brook Street, Craig Strong. Gil asked if the Village can purchase 2 acres from Craig. Gil will continue to talk to him as the Board approves this option.

NEW BUSINESS:

Tax Warrant: Mayor Ken Sutfin signed the Village Tax Warrant for Tax year 2018/2019 to raise \$117,000 in taxes this upcoming year.

Postage Stamps: 5 rolls are needed throughout the year. Tim made motion to have the Clerk purchase 5 rolls at \$250. Nicole seconded, passed unanimously by all. Vote 5-0

Yard Sale Day & Clean Up Day: Yard Sale Weekend is the second weekend in June. Village Cleanup Day will follow the weekend after. Nicole will get in touch with Taylor Garbage to book June 16th as Cleanup Day.

Per Diem: MOTION was made by Tim to adopt that suggested Per Diem Travel rate of \$0.545 per mile and \$54 per day for food needed. Gil seconded the motion, passed unanimously by all. Vote 5-0

Calendar: May 6-8 NYCOM Training in Saratoga Spring (Tim & Gil), May 15th PAK signups at High School

Letters & Correspondence: Mayor Sutfin read a letter from the 2017 Audit stating they've received statements.

FINANCIAL TRANSACTIONS - Motion to accept deposits of revenue, fines and other money having been received since April 2nd, 2018 AND payment of invoices and other debts as presented by the Clerk, Brandi Goodrich, AND whereas the Village Trustees acknowledgment that Village expenses, receipts of payments and bills to be paid have been reviewed by a minimum of two Trustees prior to said motion to approve payment of the bills and accepting any funds/donations. Gil motioned to pay bills. Nicole seconded. Motion passed unanimously by all. Vote 5-0
Abstract # 05012018 Starting Check #22543 Ending Check #22572
Total Expenditures: \$20,331.86 Total Deposits: \$83,127.92 Void(s): 1

A motion to adjourn was made by Gil and seconded by Tim, Carried unanimously at 10:08 PM.

Village Clerk

