

**Spencer Village Board Meeting
September 5, 2018**

The regular meeting of the Spencer Village Board was held on Wednesday, September 5, 2018 in the Village Municipal Room. Meeting started with Pledge of Allegiance at 7:00 PM.

PRESENT: Mayor Kenneth Sutfin, Nicole O'Connell-Avery, Gil Knapp, Sean Rice, Timothy Goodrich & Brandi Goodrich – Village Clerk-Treasurer

GUESTS: Anne O. Stout – Morning times, Andrea Sutfin & Erika Brown

MAYOR UPDATES

Discussed progress of purchase of property and changes needed within codes. App downloaded to set flag at half-mast.

CLERK UPDATES

Financials: Clerk read to the Board

Building Permits: 0 **Room/Park Rentals:** 0 **Tax Search:** 1

Minutes: **MOTION** was made by Tim to approve last month's meeting minutes, seconded by Gil. Motion was passed unanimously by all. Vote 5-0

DEPARTMENTS/COMMITTEES:

FIRE DEPARTMENT: Calls: For the Month: 6 For the Year: 93

POLICE REPORT: Primary Complaints – 5 Traffic Activity – U.T.T. issued – 19

Traffic stops – 28 Penal Law – 2 Criminal – 3 Special Assignments – 14

Assist Other Dept. - 2

Total Fuel usage: 103.55 gallons

CODE ENFORCEMENT: No Report

BUILDINGS & GROUNDS: Library purchasing paint. Automatic Door Closure is broken (Front door to Library)

GRANTS: Askar Grant & FEMA Grant all in

NICHOLS PARK: George Keturi will winterize in October

ROADS: November – Road Repairs to be complete, no update

YOUTH & SENIOR CITIZENS: No Updates, but rumor Inspire will be starting a summer youth program, as well as P.A.V.E.

JOINT PLANNING BOARD: Monday, August 27th, 2018 at the Town Hall, 7:00 PM – Site Plan review of Dollar General being worked on. Flooding issues that took place in August has been brought up to the JPB.

Public Comments: Morning Times – Is the house being sold? Mayor – Unsure
Gil – Someone may be a candidate if they showed interest within a 30 day window.

Erika Brown – Code Enforcement: Over flowing of trash at many residence properties and feels it should be addressed fast. Asks Board to take action.

Tractor Trailers: Turning around on Harrison Street and trying to make the corner of Erika's property and knocking out flower bed. Asking for some sort of signage so the Tioga County Sheriffs can do something about it next time. No actions can be done because of the lack of signs within the Village. Mayor Sutfin tried to meet the guy at Raymond Hadley but couldn't be found. Research needs to be done through NYCOM and Mayor Sutfin will contact them for more answers.

OLD BUSINESS:

- Property/Fire Department: Moving forward, waiting for signatures before surveying land
- Park Camera – Replacement of the whole system or just the camera itself became debated, following up next month.
- Tree Trimming – Still waiting for responses from left messages

NEW BUSINESS:

- **Credit Card** – Asking NYCOM for further answers
- **Shared Services** – Board decided Elaine Jardine should come to next meeting and present to the Board a presentation to help educate members what exactly “Shared Services” is.
- **Sexual Harassment Guidelines** – A policy must be adopted on October 1, 2018. Paperwork will be filled out by Gil and printed out to everyone.
- **NYCOM Fall Training** – Opting out for this Season, but will look into more in the Spring
- **Library and Parking Lot Cameras** – Looking into a more capable security system
- **Calendar: Sept. 6th:** Office Closed **Sept. 10th:** Fire Department Monthly Meeting
Sept. 11th: Town Board Meeting **Sept. 20th:** COG Meeting
Sept. 24th: Joint Planning Board Meeting

Letters & Correspondence: None

Next Meeting: October 1st, 2018 at 7:00 PM in the Village Municipal Meeting Room

FINANCIAL TRANSACTIONS - Motion to accept deposits of revenue, fines and other money having been received since August 6, 2018 AND payment of invoices and other debts as presented by the Clerk, Brandi Goodrich, AND whereas the Village Trustees acknowledgment that Village expenses, receipts of payments and bills to be paid have been reviewed by a minimum of two Trustees prior to said motion to approve payment of the bills and accepting any funds/donations. Tim motioned to pay bills. Gil seconded. Motion passed unanimously by all. Vote 5-0
Abstract # 09052018 Starting Check #22673 Ending Check #22723
Total Expenditures: \$18,278.05 Total Deposits: \$9,087.49 Void(s): 1

A motion to adjourn was made by Tim and seconded by Gil, Carried unanimously at 8:26 PM.

Village Clerk