

**Spencer Village Board Meeting
December 3rd, 2018**

The regular meeting of the Spencer Village Board was held on Monday, December 3, 2018 in the Village Municipal Room. Meeting started with Pledge of Allegiance at 7:07 PM.

PRESENT: Mayor Kenneth Sutfin, Nicole O'Connell-Avery, Gil Knapp, Sean Rice, Timothy Goodrich, Irene Graven – Village Attorney, Mike Monteiro – Police Chief, Brandi Goodrich – Village Clerk-Treasurer & Andy Speer – Fire Chief

GUESTS: Hannah Erb – Morning times, Elaine Jardine, Marv Fisher, Andrea Sutfin, Devin Kimble, Sally Marx, Arlene Mackey, Nancy Murray, Jeff Luciano & Tom Bailey

MAYOR UPDATES

New Local Law: Overweight trucks should NOT exceed maximum weight limit of 8,000lbs on any said roads/streets – **Ferris Street** (Location: Main Street to Nichols Street), **Harrison Street** (Location: Liberty Street to Brooks Street), **Kennedy Street** (Location: Main Street to Harrison Street) & **Liberty Street** (Location: Main Street to Railroad Avenue); **EXCEPT** local deliveries. MOTION was made by Nicole, seconded by Tim and passed unanimously by all to adopt this Local Law. All in favor.

Site Plan Review: Tom Bailey read new changes to the site plan review with draft copy.

Planning Board Officers: Heidi Grap – Chairman Jeff Luciano – Vice Chairman

MOTION was made by Gil to approve these officers. Seconded by Tim, all in favor.

Note: Tom Bailey is retiring and the Village is seeking two (2) village alternates and the County is seeking anyone from Spencer to represent empty seat.

Land Use Commission: Village Board is considering Land Use within the Village limits. In search of 3 -5 people who may be interested – training is needed, please contact Village Office.

CLERK UPDATES

Financials: Clerk read to the Board

Building Permits: 0 Room/Park Rentals: 1 Tax Search: 1

Minutes: MOTION was made by Tim to approve last month's meeting minutes, seconded by Gil. Motion was passed unanimously by all. Vote 5-0

DEPARTMENTS/COMMITTEES:

FIRE DEPARTMENT: Calls: For the Month: 7 For the Year: 131

Pancake Breakfast Dec. 9 from 7:00 AM to 11:00 AM, Annual Physicals on Dec. 4th, Old Coin Card Charlie going back in service, Officers will be the same as last year. MOTION made by Gil to approve officers, seconded by Tim. All in favor.

POLICE REPORT: *Primary Complaints – 2 Assisting: 1 Traffic Activity – U.T.T. issued – 21 Traffic stops – 31 Other – Law: 1 Desk Duty – 8*

Total Fuel usage: 120.2 gallons

Monteiro has put in for another \$5,000 grant for vehicles. Envoy will be back in service for winter.

CODE ENFORCEMENT: No Report

BUILDINGS & GROUNDS: Kyle Lent put a new gutter on damaged wall, will repair in Spring.

GRANTS: FEMA Fire Dept Grant needs to be explored further. Reaching out for help to get started.

NICHOLS PARK: Pond Committee: Meeting was Nov. 28, went very good. Great ideas, a lot going on for next year. Key pad locks will go on the bathrooms and maintenance room, no keys will be needed.

ROADS: Application for C.H.I.P.S. will be in, but won't have a lot of monies for next year. Plan on budgeting ½ this year (2019) and ½ next year (2020) – looking at fixing and milling Center Street.

YOUTH & SENIOR CITIZENS: No Updates

JOINT PLANNING BOARD: Thursday, December 27th, 2018 at the Town Hall, 7:00 PM

Public Comments:

Arlene – Community Center: Many years ago money was raised for recreational purposes, wondering where all went. Sally Marx directed Arlene to talk to the CAN Board for that information. Snow Plowing: Asked to please stop plowing in back driveway – Board directed her to talk to Dick Smith at the Town Highway Dept.

Sally Marx – Improve underfoot of Pond Path: Board noted it's one of the improvements the Pond Committee is looking to fix

OLD BUSINESS:

- Tree Trimming – Walk around will need to be done with a couple Board members before getting more quotes – Tabled until next month
- Snow Plowing – Board is using Scenic Landscaping. A mentioning of un-shoveled sidewalks came into question. After reviewing the Code Book, it's the land owner's responsibility to remove snow on sidewalks, if after 24 hour, a notice will be given, and IF the snow is now removed, the Village will hire someone to clear it and charge as a delinquent on landowners taxes through County.

NEW BUSINESS:

- **Elections 2019** – Petitions will be available during Clerk hours on January 3rd, 2019 from Noon to 2:00 PM.
- **New Meeting Dates – 2/5/19, 3/5/19, 4/2/19 & 5/7/19**
- **NYCOM Training** – December 3rd & December 5th for “Village Elections”, \$25/webinar MOTION to approve made by Gil, seconded by Nicole. All in favor.
- **Election Sign** – Tabled until next month
- **Calendar: Nov. 8th thru Nov. 10th:** Library Book Sale
Dec. 9th: Pancake Breakfast **Dec. 10th:** Fire Department Monthly Meeting
Dec. 11th: Town Board Meeting **Dec. 25th:** Christmas Day – Office CLOSED
Dec. 27th: Joint Planning Board

Letters & Correspondence: Haefele increasing monthly amount

Next Meeting: January 7, 2019 at 7:00 PM in the Village Municipal Meeting Room

FINANCIAL TRANSACTIONS - Motion to accept deposits of revenue, fines and other money having been received since November 5th, 2018 AND payment of invoices and other debts as presented by the Clerk, Brandi Goodrich, AND whereas the Village Trustees acknowledgment that Village expenses, receipts of payments and bills to be paid have been reviewed by a minimum of two Trustees prior to said motion to approve payment of the bills and accepting any funds/donations. Gil motioned to pay bills. Tim seconded. Motion passed unanimously by all. Vote 5-0

Abstract # 12032018 Starting Check #22772 Ending Check #22799

Total Expenditures: \$86,751.74 Total Deposits: \$17,938.04 Void(s): 0

A motion to adjourn was made by Tim and seconded by Nicole, Carried unanimously at 9:20 PM.

Village Clerk