

# **Village of Spencer Meeting Minutes**

## **March 4, 2024**

### **Regular Meeting called to order with Pledge of Allegiance at 7:00 PM**

**Members Present:** Gil Knapp, Village Attys., Kevin Brown, Jim Myers, Erika Brown, Sean Rice, Mike Hudak, Nick Lango

**Members Absent: None**

**Public Present:** Finger lakes newspaper

### **Agenda Changes:**

#### **Executive Session-**

**Motion** made by Kevin, seconded by Sean, to enter executive session at 7:01PM. (4/0)

**Motion** made by Kevin, seconded by Sean to exit executive session at 7:09PM (4/0)

**Guest Speaker(s) – None**

#### **Mayor Report-**

-Village will remain with same legal firm, however, will be transitioning to another attorney due to changes within the law firm. The attorney representing the village will be Ryan Matt.

-Budget workshop dates 3/6/24 6:30pm- budget workshop, 3/18/24 6:30pm- budget workshop

-Hunt update- waiting for Tim Steed to send copies of prints.

#### **Regular Reports of Officers and Committees**

- Fire Department- 20 calls Total- 4 village, 16 town. The training class had 12 people. Siren breaker box and meter box are getting repaired. Looking at grant for equipment.
- Police Department- 5 complaints, 9 V&T, 11 Administrative, 1 investigation
- Police Commission- None
- Code Enforcement- 2 applications, 2 permits issued, 7 violations, 6 inspections. NYS annual report completed.
- Building and Grounds- Storage unit is being emptied March 5, 2024.
- Nichols Park/Pond- trapping of beavers
- Roads- Sealed bids, separate bid for tennis court
- Youth- PAK permits, grants and securing funding.
- Village atty.- wavier for building permits to fire fighters' discussion.
- Village Planning Board- None

#### **Consent Items**

**Motion** made by Kevin, seconded by Mike to approve the minutes of February 5, 2024, motion was carried unanimously. (4/0)

#### **Public Comment-**

None

#### **Financial Updates from Clerk- Treasurer-**

Financials: Abstract #: 03042024

Starting & Ending check #s: 24673-24702

Total Revenues: \$ 9,390.40

Total Expenditures: \$ 19,683.65  
VOIDS: 0 Room/Park Rentals: 1 Tax Search: 0

Total Revenues YTD: \$ 489,322.37  
Total Expenditures YTD: \$ 468,046.93

Sample ballot completed.  
Contacted CPK storage unit to end rental agreement 2/22/24.  
General election will be March 19, 2024.  
Tioga County grant expenditures approved by NYS- need board approval to make purchases.

**New Business –**

Renovations to village office for public safety discussion.  
Items to be purchased through the Tioga County Healthy Schools & Community grant.

**Items for Board Action-**

Motion made by Mike, seconded by Jim to accept Dana Alison as Panther PAK Director for summer 2024. (4/0)

Motion made by Mike, seconded by Jim to accept Gail Hall as Panther PAK Health Director for summer 2024. (4/0)

Motion made by Sean, seconded by Kevin to purchase items through the Tioga County Healthy Schools & Community grant. (4/0)

Motion made by Kevin, seconded by Sean to transfer \$1730.74 from A1989.4 to A1410.4 (4/0)

Motion made by Mike, seconded by Kevin to transfer \$62.00 from A1989.4 to A1680.4 (4/0)

Motion made by Jim, seconded by Kevin to transfer \$4141.90 from A1989.4 to A3410.4 (4/0)

Motion made by Kevin, seconded by Mike to transfer \$3900.00 from A1989.4 to A5110.4 (4/0)

Motion made by Kevin, seconded by Jim to transfer \$1807.70 from A1989.4 to A7310.1 (4/0)

Motion made by Kevin, seconded by Sean to transfer \$3474.23 from A1989.4 to A7310.4 (4/0)

Motion made by Kevin, seconded by Jim to transfer \$625.42 from A1989.4 to A8664.1 (4/0)

Motion made by Jim, Mike seconded by Mike to transfer \$963.00 from A1989.4 to A9015.8 (4/0)

**Letters & Correspondence-**

FOIL request #1  
FOIL request #2

**Calendar-**

Town of Spencer Board Meeting- March 11, 2024 @ 6 PM  
Council of Government- March 18, 2024 @ 6:30PM  
Village of Spencer budget workshop- March 6, 2024 & March 18, 2024 @ 6:30PM

Village of Spencer General Election- March 19, 2024, noon- 9pm  
Village office closed- March 30 2024, in observance of Easter.  
Village of Spencer Board Meeting- April 1, 2024 @ 7 PM

**Appropriations and Auditing**

**Financial Transactions – Motion** to accept deposits of revenue, fines and other money having been received since February 1, 2024 AND payment of invoices and other debts as presented by the Clerk-Treasurer, Erika Brown, AND whereas the Village Trustees acknowledgement that Village expenses, receipts of payment and bills to be paid have been reviewed by a minimum of two Trustees prior to said motion to approve payment of the bills and accept any funds/donations.

**Motion** made by Jim, seconded by Mike to pay bills, and the motion was carried unanimously. (4/0)

**MOTION TO ADJOURN** at 8:14 PM made by Kevin, seconded by Sean . (4/0)

Respectfully submitted,

*Erika Brown*

Village Clerk- Treasurer