

Village of Spencer Meeting Minutes

April 1, 2024

Regular Meeting called to order with Pledge of Allegiance at 7:00 PM

Members Present: Gil Knapp, Kevin Brown, Jim Myers, Erika Brown, Sean Rice, Mike Hudak, Nick Lango

Members Absent: None

Public Present: Finger Lakes Newspaper

Agenda Changes: Oath of Office

Oath of Office for Mayor

Gilbert Knapp

Oath of Office for Trustees

Kevin Brown

Sean Rice

Guest Speaker(s) – Steve Bunce- mobile food truck. Hot Dragz mobile food truck. Truck has passed the local code. Intent to park at 4 corners in Spencer. Need certificate of liability and Tioga County Health Department.

Mayor Report-

-Hunt update- received PROPOSAL FOR QUALIFICATIONS FOR PROFESSIONAL ARCHITECT/ENGINEERING SERVICES. Only 1 sent in.

Motion made by Sean, seconded by Jim to accept Hunt Engineering. (4/0)

Appointment of Clerk- Treasurer- Erika Brown

Appointment of Deputy Clerk- Geraldine Gaisser

Appointment of Deputy Mayor- Kevin Brown

Appointment of Code Enforcement- Kyle Bellinger

Appointment of Chief of Police- Michael Monterio

Standard workday is 8 hrs.

Regular Reports of Officers and Committees

- Fire Department- None
- Police Department- 7 complaints, 43 V&T, 11 Administrative, 3 investigation, 5 arrests
- Police Commission- None
- Code Enforcement- 1 application, 1 permit issued, 6 violations, 7 inspections, 1 stop work order.
- Building and Grounds- storage unit is complete.
- Nichols Park/Pond- Porta John April 8th. Bret Smith gave permission to trap on his property as Beavers are backing up the pond water. 9 beavers trapped so far this season. Roads- Sealed bids, separate bid for tennis court
- Grants- Solar lights delivered mid- April, waste cans and benches delivered April 2nd.
- Roads- Town fixing Liberty Street that is washing away. Town is fixing Academy Street bridge.
- Youth- discussion on tuition for PAK?
- Village atty.- None
- Village Planning Board- None

Consent Items

Approve the minutes of March 4, 2024
Kevin motioned, Sean seconded, and the motion was carried unanimously. (4/0)

Public Comment- None**Financial Updates from Clerk-Treasurer-**

Financials: Abstract #: 04012024
Starting & Ending check #: 24703-24745
Total Revenues: \$ 18,592.79
Total Expenditures: \$ 49,613.66
VOIDS: 0 Room/Park Rentals: 0 Tax Search: 2

Total Revenues YTD: \$ 507,915.06
Total Expenditures YTD: \$ 517,660.59

Tax Cap filed with OSC.
Fire Grants in process.

New Business –

Public Hearing date for 2024-2025 budget. Set for 4/17/24 @6PM. Erika will put in paper. (4/0)

Items for Board Action-

Motion made by Kevin, seconded by Sean, to make payment to Van Etten VFW for \$400.00 (4/0)

Motion made by Kevin, seconded by Jim, to make payment to Historical Society for \$1000.00. (4/0)

Motion made by Kevin, seconded by Sean, to accept Brian Barber for mowing the 2024- 2025 season.
(4/0)

Motion made by Mike, seconded by Jim, to accept the Village of Spencer General Election results. (4/0)

Motion made by Kevin, seconded by Jim, to transfer \$40.45 from A1289.4 to A1410.4 (4/0)

Motion made by Kevin, seconded by Mike, to transfer \$65.00 from A1289.4 to A1450. (4/0)

Motion made by Kevin, seconded by Jim, to transfer \$45.96 from A1289.4 to A5110.4 (4/0)

Motion made by Sean, seconded by Kevin, to transfer \$867.96 from A1289.4 to A8664.1 (4/0)

Letters & Correspondence-

FOIL request- complete.
FOIL request- Open Books NY- complete.
FOIL request- complete.

Calendar-

Town of Spencer Board Meeting- April 8, 2024 @ 6 PM
Council of Government- April 17, 2024 @ 6:30PM
Village of Spencer Board Meeting- May 1, 2024, budget 6:30 7pm regular/ May 30th year end.

Appropriations and Auditing

Financial Transactions – Motion to accept deposits of revenue, fines and other money having been received since March 1, 2024 AND payment of invoices and other debts as present by the Clerk-Treasurer, Erika Brown, AND whereas the Village Trustees acknowledgement that Village expenses, receipts of payment and bills to be paid have been reviewed by a minimum of two Trustees prior to said motion to approve payment of the bills and accept any funds/donations. Mike motioned to pay bills, Jim seconded, and the motion was carried unanimously. (4/0)

MOTION TO ADJOURN at 7:58PM made by Kevin, seconded by Sean. (4/0)

Respectfully submitted,

Erika Brown

Village Clerk- Treasurer