

**Spencer Village Board Meeting
May 31, 2018**

The regular meeting of the Spencer Village Board was held on Thursday, May 31, 2018 in the Village Municipal Room. Meeting started with Pledge of Allegiance at 7:02 PM.

PRESENT: Mayor Kenneth Sutfin, Gil Knapp, Sean Rice, Timothy Goodrich, Irene Graven – Village Attorney and Village Clerk, Brandi Goodrich. Nicole O’Connell-Avery was absent.

GUESTS: Jardine from Tioga County, Tom Kozlowski & Marv Fisher

GUEST SPEAKER:

Elaine Jardine, the Tioga County Planning Director, discussed with the Village Board more steps that are needed to move forward with the Grandstand Grant. Due Date will be July 31, 2018 and Tim Goodrich will be Contact Person. RFQ will be sent out to the Board.

PUBLIC COMMENTS: Tom Kozlowski – Annual Goose Report

MAYOR UPDATES

Annual Appointees: Mike Katchmir – Code Enforcement Officer
Irene Graven – Village Attorney
Brandi Goodrich – Village Clerk-Treasurer
Mike Monteiro – Police Chief

CLERK UPDATES

Financials: Read financials to Board

Building Permits: 3 **Room/Park Rentals:** 2 **Tax Search:** 1

Minutes: **MOTION** was made by Tim to approve last month’s meeting minutes, seconded by Gil. Motion was passed unanimously by all. Vote 5-0

Next Meeting: July 2nd, 2018 at 7:00 PM

DEPARTMENTS/COMMITTEES:

FIRE DEPARTMENT: Calls: For the Month: 13 For the Year: 53

POLICE REPORT: No report at this time. Tim would like for Monteiro to start documenting fuel reports & mileage just within the Village. Tim will also be looking into a cellphone for Mike.

BUILDINGS & GROUNDS: Lettering falling off Board by Parkview, Sasha to fix. Motion to approve up to \$400 to have Sasha fix, made by Tim, Seconded by Sean. Passed unanimously by all. Floor cleaning by Grover Cleaning to redo the floors in the back room, kitchen, hallway to the bathrooms and both bathrooms to be \$688.00. Spencer Library has agreed to pay half the charges. Tim made motion to have Grover Cleaning redo the floors, Gil seconded. Passed unanimously by all.

GRANTS: Fire Building – Village Property purchase read by Gil. Motion made by Gil, seconded by Sean to survey the property up to \$750. Will go towards the 2017-18 budget.

Tim – Release of the Liability paperwork for Irene to work on.

NICHOLS PARK: Check trees – A Professional Park bathrooms are open, electric on. Ed’s Head’s porter potty, people throwing trash inside. Baseball Field – Reseed dirt when flattened - \$50/bag. Motion made by Gil to spend up to \$1500 on seeding when the field is ready, seconded by Tim. Passed unanimously by all. Electrical Pole – Tim & Gil will meet with Haefele, cause of concern with one pole. Motion was made by Gil to put in a new pole up to \$300. Seconded by Tim, passed unanimously by all.

ROADS: Potholes filled by Broome Bituminous. A new quote is needed for 3 streets to pave soon. Quotes are to be ready by first week of July.

YOUTH & SENIOR CITIZENS: No update

JOINT PLANNING BOARD: None

OLD BUSINESS: None

NEW BUSINESS:

Bank Transfers: \$40,000 from Main Checking into Capital Improvement Acct.

Updating Codes: Tim has spoke to Katchmir and is willing to sit with Irene Graven. Tabled until July.

Calendar: Library Annual Meeting, June 18th.

Letters & Correspondence: None

FINANCIAL TRANSACTIONS - Motion to accept deposits of revenue, fines and other money having been received since May 1st, 2018 AND payment of invoices and other debts as presented by the Clerk, Brandi Goodrich, AND whereas the Village Trustees acknowledgment that Village expenses, receipts of payments and bills to be paid have been reviewed by a minimum of two Trustees prior to said motion to approve payment of the bills and accepting any funds/donations. Sean motioned to pay bills. Tim seconded. Motion passed unanimously by all. Vote 5-0

Abstract # 05312018 Starting Check #22573 Ending Check #22602

Total Expenditures: \$15,379.41 Total Deposits: \$13,040.10 Void(s): 0

A motion to adjourn was made by Tim and seconded by Gil, Carried unanimously at 8:49 PM.

Village Clerk