

**Spencer Village Board Meeting
November 5, 2018**

The regular meeting of the Spencer Village Board was held on Monday, November 5, 2018 in the Village Municipal Room. Meeting started with Pledge of Allegiance at 7:00 PM.

PRESENT: Mayor Kenneth Sutfin, Nicole O'Connell-Avery, Gil Knapp, Sean Rice, Timothy Goodrich, Brandi Goodrich – Village Clerk-Treasurer & Andy Speer – Fire Chief

GUESTS: Hannah Erb – Morning times & Elaine Jardine

MAYOR UPDATES

Hazard Mitigation: Coming to an end, by the end of November, a resolution should be passed.

Street Sign Laws: Overweight trucks should NOT exceed maximum weight. MOTION was made by Gil, seconded by Tim and passed unanimously by all to set the date and time for a Public Hearing to be held on December 3rd, 2018 at 6:30 PM, 41 Main Street, Spencer in the Municipal Room.

Flash Drive: Mayor Sutfin passed out the Village Code Book on flash drives for everyone to view.

CLERK UPDATES

Financials: Clerk read to the Board

Building Permits: 1 **Room/Park Rentals:** 5 **Tax Search:** 2

Minutes: MOTION was made by Tim to approve last month's meeting minutes, seconded by Nicole. Motion was passed unanimously by all. Vote 5-0

DEPARTMENTS/COMMITTEES:

FIRE DEPARTMENT: Calls: For the Month: 10 For the Year: 124

POLICE REPORT: Primary Complaints – 5 Traffic Activity – U.T.T. issued – 19
Traffic stops – 28 Count Details – 1 Desk Duty - 6 Special Assignments – 24
Assist Other Dept. - 1

Total Fuel usage: 65.001 gallons

CODE ENFORCEMENT: No Report. Gil looking into a better building permit system for the Village to match the Town's. Discussion of Land Use Planning Commission was brought up, tabled until next month.

BUILDINGS & GROUNDS: Gutter repaired but wall will need repairing. Kyle Lent - \$1,200 quote. MOTION made by Tim to repair the wall up to \$1200, Nicole seconded. Motion passed unanimously by all.

GRANTS: FEMA Fire Dept Grant needs to be explored further. Reaching out for help to get started.

NICHOLS PARK: Winterized by George Keturi and Maintenance room lock fixed by Sasha. Looking into a digital key pad in the spring. The Walkway around the Pond is not good. Weston's Dock has dirt washing away around it from the flooding in September. Top Soil can be brought in to finish topping off the field in the Park for the baseball field. Estimates \$300/load. MOTION made by Tim to spend \$3,000 to level the field, seconded by Gil. All in favor.

ROADS: Roads have been paved. Hoping to get Center Street next year.

YOUTH & SENIOR CITIZENS: No Updates

JOINT PLANNING BOARD: Monday, November 26th, 2018 at the Town Hall, 7:00 PM

Public Comments: None

OLD BUSINESS:

- Tree Trimming – Two Quotes: Removal of 4 large trees and trimming – (1) at \$12,100 & (2) at \$11,500 Unable to get ahold of Tony Barnhart – tabled until next month.
- Street Signs – No Parking on Park Street due to too many vehicles parking on side of road and not enough room to drive. Complaints of people not stopping at Stop Sign on Orchard Street & Railroad Ave Ext.
- Graffiti – Need to find a solution, possible trail cameras
- Rec Insurance – Volleyball hasn't paid, Basketball has paid fees. Pull insurance if NOT paid within 30 days

NEW BUSINESS:

- **Elections 2019** – 2 Trustee Positions opening in March. Notice will be posted no later than November 15th.
- **Website minutes** – Unable to load minutes, may need to contact web designer for help
- **Snow Plow Bids** – None at this time. Will be followed up this week.
- **Calendar: Nov. 8th thru Nov. 10th:** Library Book Sale
Nov. 12th: Office Closed – Veterans' Day **Nov. 12th:** Fire Department Monthly Meeting
Nov. 13th: Town Board Meeting **Nov. 15th:** COG Meeting **Nov. 16th:** Library
Movie: Incredibles 2 **Nov. 19th:** Village Workshop at 7:00 PM
Nov. 22nd: Office Closed – Thanksgiving **Nov. 26th:** Joint Planning Board Meeting

Letters & Correspondence: Kaarina Efthimiou – Asking for the Village to repair her sidewalks

Next Meeting: December 3rd, 2018 at 7:00 PM in the Village Municipal Meeting Room

FINANCIAL TRANSACTIONS - Motion to accept deposits of revenue, fines and other money having been received since October 1, 2018 AND payment of invoices and other debts as presented by the Clerk, Brandi Goodrich, AND whereas the Village Trustees acknowledgment that Village expenses, receipts of payments and bills to be paid have been reviewed by a minimum of two Trustees prior to said motion to approve payment of the bills and accepting any funds/donations.

Gil motioned to pay bills. Tim seconded. Motion passed unanimously by all. Vote 5-0

Abstract # 11052018 Starting Check #22748 Ending Check #22771

Total Expenditures: \$11,559.69 Total Deposits: \$14,932.99 Void(s): 0

A motion to adjourn was made by Gil and seconded by Tim, Carried unanimously at 8:58 PM.

Village Clerk