

**Spencer Village Board Meeting  
November 4th, 2019**

The regular meeting of the Spencer Village Board was held on Monday, November 4, 2019 in the Village Municipal Room. Meeting started with Pledge of Allegiance at 7:00 PM.

**PRESENT:** Mayor Kenneth Sutfin, Nicole O'Connell-Avery, Timothy Goodrich, Gilbert Knapp, Brandi Goodrich – Village Clerk-Treasurer, Jeff Winchell – Code Enforcement, Irene Graven – Village Attorney, Andy Speer – Fire Chief & Mike Monteiro – Chief of Police  
**Absent:** Sean Rice

**GUESTS:** Anthony P. Chiasano, Rhonda Hazen, Robert Larry & Andrea Sutfin

**MAYOR UPDATES**

- Code Enforcement Appointment – Jeff Winchell. Motion to appoint made by Gil, seconded by Tim. Passed unanimously by all. Vote 4-0
- Grant for FEMA, Fire gear – in the works. Gear has been order.

**CLERK UPDATES**

**Financials:** Clerk read to the Board

**Building Permits: 0 Room/Park Rentals: 1 Tax Search: 2 FOIL Requests: 0**

**Minutes:** MOTION was made by Tim to approve last month's meeting minutes, seconded by Gil. Motion was passed unanimously by all. Vote 4-0

**DEPARTMENTS/COMMITTEES:**

**FIRE DEPARTMENT:**

November 2019 – Calls for the Month: 3 First Responder: 1 Fire Related: 2 Mutual Aid: 0  
Calls to Date 2019: 81

Pancake Breakfast November 10<sup>th</sup>, 7:00 AM to 11:00 AM.

SCBA & New turn out gear ordered. 5 members completed and passes the Fire Police Class.

**POLICE DEPARTMENT:** Primary Complaints: 6 Assisting: 2 Traffic Stops: 19

Desk Duty: 4 Special Assignments: 12

**CODE ENFORCEMENT:** Quick search done throughout the Village – at least 20 issues to take care of and not even half way done. Would like to purchase a camera for exterior & interior document purposes of proof. Motion was made by Gil to purchase the camera for Code Enforcement purposes for the cost up to \$150.00, seconded by Tim. Passed unanimously by all. Vote 4-0

Workshop set for codes on November 17<sup>th</sup> at 9:00 AM at 41 Main Street, Spencer.

**BUILDING & GROUNDS:** Wednesday, November 6<sup>th</sup> the floors will be redone. The main office door knob was broke and repaired.

**GRANTS:** Nichols Park Grandstands have received a \$10,000 donation from an anonymous donor.

**NICHOLS PARK:** Park winterized. Need restroom bars in stalls.

**ROADS:** Road inventory needed to be done.

**PLANNING BOARD:** Public Hearing for Village Planning Board at 6:30 PM, Village Hall, 41 Main Street, Spencer. NO NOVEMBER MEETINGS

**LAND USE COMMISSION:** Land-Use Commission public hearing will at 6:00 PM at the Village Hall, 41 Main Street, Spencer. NO NOVEMBER MEETINGS

**Public Comments:** NONE

**OLD BUSINESS:** NONE

**NEW BUSINESS:**

- **2020 Elections** – Notice of Offices & Terms posted by November 17th
- **Calendar: November 11** – Office Closed and a small Veteran’s Day Memorial Service in front of Nichols Pond at 11:11 AM with the Village Mayor, Ken Sutfin.  
**November 17:** Workshop – Code – 9:00 AM  
**November 28:** Office Closed - Thanksgiving

**Letters & Correspondence:**

Retirement – Mike Katchmir effective November 1<sup>st</sup>, 2019

NYMIR – Fiscal Municipal Insurance

VFW – Flag money donation MOTION made by Gil to give the VFW \$350 for purchase of annual flags, seconded by Tim. Passed unanimously by all. Vote 4-0

CHIPS Paid NY – Reimbursements

SVE School District – Community Calendar

Scenic Landscape – Quote for Winter MOTION made by Gil to accept quote, seconded by Tim. Passed unanimously by all. Vote 4-0

**Next Meeting:** December 2<sup>nd</sup>, 2019, 7:00 PM at the Village of Spencer Hall, 41 Main Street, Spencer, NY 14883

**FINANCIAL TRANSACTIONS** - Motion to accept deposits of revenue, fines and other money having been received since October 7, 2019 AND payment of invoices and other debts as presented by the Clerk, Brandi Goodrich, AND whereas the Village Trustees acknowledgment that Village expenses, receipts of payments and bills to be paid have been reviewed by a minimum of two Trustees prior to said motion to approve payment of the bills and accepting any funds/donations. Gil motioned to pay bills. Sean seconded. Motion passed unanimously by all. Vote 4-0

Abstract # 11042019 Starting Check #23105 Ending Check #23129

Total Expenditures: \$30,858.26 Total Deposits: \$32,116.13 Void(s): 0

Building Permits: 0 Room/Park Rentals: 1 Tax Search: 2

A motion to adjourn was made by Tim and seconded by Gil, Carried unanimously at 7:55 PM.

*Brandi J Goodrich*

Village Clerk-Treasurer