

**Spencer Village Board Meeting
December 2nd, 2019**

The regular meeting of the Spencer Village Board was held on Monday, December 2, 2019 in the Village Municipal Room. Meeting started with Pledge of Allegiance at 7:03 PM.

PRESENT: Mayor Kenneth Sutfin, Sean Rice, Nicole O’Connell-Avery, Timothy Goodrich, Gilbert Knapp, Brandi Goodrich – Village Clerk-Treasurer, Jeff Winchell – Code Enforcement & Andy Speer – Fire Chief

GUESTS: Marvin Fisher, Carol VanDeMark, Andrea Sutfin & Sally Marx

MAYOR UPDATES

Village DPW – Board discussed pros & cons of possibly being able to maintain a Village Department of Public Works. Workshop will be set in January for further discussion.

CLERK UPDATES

Financials: Clerk read to the Board

Building Permits: 0 Room/Park Rentals: 2 Tax Search: 0 FOIL Requests: 0

Minutes: **MOTION** was made by Tim to approve last month’s meeting minutes, seconded by Gil. Motion was passed unanimously by all. Vote 5-0

DEPARTMENTS/COMMITTEES:

FIRE DEPARTMENT:

December 2019 – Calls for the Month: 10 First Responder: 5 Fire Related: 4 Mutual Aid: 1
Calls to Date 2019: 91

Pancake Breakfast December 8th, 7:00 AM to 11:00 AM.

SCBA in-service training 12/10. Fire physicals 12/3 at the squad building. 3 Members completed Pump Ops. No change in the Fire Chief Positions.

1071 – Andy Speer

1072 – Nick Lango

1073 – Rob Ervay

1074 – Bill Miller

1075 – Shawn Armstrong

Motion to accept the Fire Chief positions made by Tim, seconded by Gil. Passed unanimously by all. Vote 5-0

POLICE DEPARTMENT: TRAC System – MOTION Police, ticketing system purchase of around \$1,000.00 made by Tim, seconded by Gil. Passed unanimously by all. Vote 5-0

CODE ENFORCEMENT: Building/Demo Permits: 2 Notices of Violation: 4

Building permit, property maintenance inspections: 8

*No returned calls from Tioga County GIS regarding pricing for Tax & Flood Plain Maps for the Village.

*2 buildings were in the process of being deemed unsafe, 1 has been torn down, the other deemed safe by a licensed engineer.

*5 building permits from 2019 remain open, 2 have been closed.

*Databases have been started to list mandated property inspections for NYS Code Compliance.

*Met with other CEO to obtain required forms electronically. Will save the Village money in the future by not creating documents at Village expense.

BUILDING & GROUNDS: Men’s restroom fan in need of fixing. Motion was made by Tim to spend up to \$150, seconded by Nicole. Passed unanimously by all. Vote 5-0

NICHOLS PARK: Park closed for winter. Construction will pick up in spring. Bleachers need to be taken care of by Spencer Chamber.

PLANNING BOARD: Re-Opening of Public Hearing for Village Planning Board at 6:30 PM, Village Hall, 41 Main Street, Spencer. NO DECEMBER MEETING

LAND USE COMMISSION: NO DECEMBER MEETING

Public Comments: Carol VanDeMark – Asked the Clerk-Treasurer if funds from dog tickets that were handed throughout the Village have showed up at the Office as the Judge told her they would be during a court hearing Carol attended. **No funds have been received and something that may be looking into further.

OLD BUSINESS: NONE

NEW BUSINESS:

- **Local Law #2 of 2019 – Creation of a Planning Board:** Motion to accept the Local Law was made by Tim, seconded by Sean. Passed unanimously by all. Vote 5-0

- **Calendar: December 8 – Spencer FD Pancake Breakfast**

December 16 – Re-opening Land-Use Committee Public Hearing @ 6:30 PM

Letters & Correspondence: Fellowship of Christ the King – “Welcome Wagon”

Next Meeting: January 6th, 2020, 7:00 PM at the Village of Spencer Hall, 41 Main Street, Spencer, NY 14883

FINANCIAL TRANSACTIONS - Motion to accept deposits of revenue, fines and other money having been received since November 4th, 2019 AND payment of invoices and other debts as presented by the Clerk-Treasurer, Brandi Goodrich, AND whereas the Village Trustees acknowledgment that Village expenses, receipts of payments and bills to be paid have been reviewed by a minimum of two Trustees prior to said motion to approve payment of the bills and accepting any funds/donations. Tim motioned to pay bills. Gil seconded. Motion passed unanimously by all. Vote 5-0

Abstract # 12022019 Starting Check #23130 Ending Check #23155

Total Expenditures: \$17,481.43 Total Deposits: \$7,894.16 Void(s): 0

Building Permits: 0 Room/Park Rentals: 2 Tax Search: 0

A motion to adjourn was made by Gil and seconded by Tim, Carried unanimously at 8:27 PM.

Brandi J Goodrich

Village Clerk-Treasurer