

**Spencer Village Site Plan Local Law Review
August 2, 2021**

The meeting was held on Monday, August 2, 2021 in the Village Municipal Hall. Site Plan Local Law convened at 6:33 PM with the Pledge of Allegiance.

PRESENT: Gilbert Knapp, Tim Goodrich, Erika Brown, Sean Rice, Nicole O'Connell Avery, Village Atty.

Absent:

GUESTS: Andrea Sutfin, Roxanne Sullivan, Bill Garrison, Sally Marx, Marv Fisher, J. Myers, K. Merrell, Doris Barber, Nancy Murray, Jeff Luciano.

Motion made to adjourned by Tim, seconded by Sean, all in favor at 6:46 PM

**Spencer Village Board Meeting
August 2, 2021**

The regular meeting was held on Monday, August 2, 2021 in the Village Municipal Hall at 7:00 PM with the Pledge of Allegiance.

Motion to accept the Site Plan Local Law was made by Tim, seconded by Nicole, unanimously.

PRESENT: Gilbert Knapp, Tim Goodrich, Nicole O'Connell Avery, Erika Brown, Sean Rice, Village Atty.

Absent: None

GUESTS: Andrea Sutfin, Roxanne Sullivan, Bill Garrison, Sally Marx, Marv Fisher, J. Myers, K. Merrell, Doris Barber, Nancy Murray, Jeff Luciano.

Motion- Village of Spencer Board accepts the resignation of Mayor Ken Sutfin effective and filed on August 1, 2021 and that Gil Knapp will fill the vacancy of Mayor until election of new Mayor in March 2022. Motion made by Tim, seconded by Sean, unanimously.

Mayor Oath of Office

MAYOR UPDATES –

Appointment of Deputy Mayor- Nicole O'Connell Avery

Parade permit filed

Fireworks Permit filed

BINGO/ Game of Chance Permits filed

Need to appoint Gil Knapp's vacant seat as Trustee until election in March 2022 for Gil's seat per NYCOM.

All previous positions appointed Village of Spencer Clerk- Treasurer, Village of Spencer Planning board, and Village of Spencer Police Commissioner board will remain in effect until election of new mayor in March 2022 per NYCOM.

CLERK UPDATES

Financials: Abstract # 08022021

Starting and ending check #23599- 23624

Total Revenues: \$59,017.19

Total Expenditures: \$ 20,354.38

Board packet contains Year to Date Revenues/ Expenditures

Void: 0 Room/Park Rentals: __2__ Tax Search: __3__ FOIL Requests: 0

Add Gil Knapp as a signee to Tioga State Bank and remove Ken Sutfin. Motion made by Tim, seconded by Nicole, unanimously.

ARPA filed and received funding/ ARPA Webinars

AUD report 2020/ 2021

OSC Budget workshop

Guest Speakers: Jeff Luciano-Retail dispensaries/ onsite consumption of cannabis. Village board has until December 31, 2021 to opt out or opt in. Willing to sit with board and offer guidance.

Minutes: MOTION was made by Tim to approve last month's meeting minutes, seconded by Sean, unanimously.

Gil is going to contact Hunt with questions regarding to wastewater study. Will revisit the resolutions at next meeting.

Resolution to adopt Execute Grant Agreement for wastewater study

Resolution for Authorization and Appropriation of Local Match for wastewater study

Resolution for Quality Review Act for wastewater study

DEPARTMENTS/COMMITTEES:

- Fire Department: __20__ -- First Responder __8__ -- Fire Related
__13__ -- Village __23__ -- Town

Still looking into fire siren, look into auction and NYCOM for sale of the 2006 F550, any word on new building

15.861 gallons of diesel

- Village Police-- __14_ V&T, _3_ complaints, _3_ arrest, __6_ special assignments
- Police Commission – met 7/27/21 talked about Spencer Picnic, Police following policy
- Code Enforcement – 2 property violations, 2 demolition permits issued, 4 inspection invitations, 2 applications

MOTION was made by Nicole to approve change in building demolition permit fees, seconded by Sean, unanimously. Atty. will type up adoption of NYS Building Code for board to formally adopt at future meeting.

- Building & Grounds – Tree Works will be here 8/5/21 at 4:30PM. Changing locks on Municipal office.
- Nichols Park – Board approved painting of Park bathrooms. Bleachers were fixed in park. Tim will contact George for toilet repairs. Cameras have been installed in the park and are running. Check to see if they can be put on village website. Irene Myrick will clean park.

- Village Planning Board – Site Plan Review, Andrea will get training information to Roxanne and Bill
- Youth- None
- Roads- Gil applied for CHIPS refund for Liberty Street basin and will contact NYSDOT about intersection at Main Street and Owego Street. Village parking lot by pond Gil will get a quote to repair potholes. End of August Liberty Street, Harrison Street, and George Street will be paved.

Public Comments:

Doris Barber- Issues with geese throughout village. Need to find a way to fix this. Also, pleased with Broome Bituminous paving.

E. Merrick- Overgrown trees on Tompkins Street, Railroad Ave, Owego Street Ext.

Calendar-

September 4, 2021- Observe Labor Day- Office closed

Spencer Picnic August 4th- 7th

Town Board mtg. Aug. 10th

Council of Govt. - August 19, 2021

Letters & Correspondence: None

Upcoming Meetings: Monday, August 30, 2021 regular meeting at 7:00 PM in the Village Municipal Hall

FINANCIAL TRANSACTIONS - Motion to accept deposits of revenue, fines and other money having been received since July 1, 2021 AND payment of invoices and other debts as presented by the Clerk-Treasurer, Erika Brown, AND whereas the Village Trustees acknowledgment that Village expenses, receipts of payments and bills to be paid have been reviewed by a minimum of two Trustees prior to said motion to approve payment of the bills and accepting any funds/donations. Tim motioned to pay bills. Sean seconded. Motion passed unanimously.

Abstract # 08022021 Starting Check #23599 Ending Check #23624

Total Expenditures: \$20,354.38 Total Revenues: \$59,017.19

Void(s): 0

Building Permits: Room/Park Rentals: 2 Tax Search: 3

Motion to adjourn made by Tim, seconded by Nicole at 9:06 PM unanimously.

Erika Brown
Village Clerk-Treasurer

