

Village of Spencer Meeting Minutes

May 31, 2022

Regular Meeting call to order with Pledge of Allegiance at 7:00 PM

Members Present: Gil Knapp, Nicole O'Connell- Avery, Tyler Koski, Kevin Brown, Sean Rice, Village Atty.

Public Present: Jim Myers

Guest Speaker(s) - None

Mayor Report-

- **Appointment of Office Officials for 2022/23:**

Clerk-Treasurer: Erika Brown
Deputy Mayor: Nicole O'Connell Avery
Village Attorney: Irene Graven
Village Police Chief: Mike Monteiro
Standard work day is 8 hours
Official newspaper- The Morning Times

Motion to approve appointments by the Mayor made by Nicole, seconded by Sean, unanimously passed.

Village of Spencer Public Employer Health Emergency Plan
SRO contract between the Village of Spencer and the Spencer Van- Etten School District for the 2022- 2023 school year has been reviewed by both attorneys and signed.

Regular Reports of Officers and Committees

- Fire Department- Tioga County has not sent end of month reports, expect them tomorrow 6/1/22. Working on annex for the HMP. HMP drafts are ready for review. HMP meeting will be 6/4/22 at 9AM. All trucks and equipment are up to date. Still nothing on truck for sale. The quote to fix siren and all the 1950's electric that runs it will cost \$7,250.00

Motion to approve \$7,250.00 to fix the siren and electrical **components** made by Nicole, seconded by Tyler, unanimously passed.

- Police Department- received new alka sensor, and laptop for the police car.
- Police Commission- None
- Code Enforcement- 3 applications, 2 inspections
- Building and Grounds- Dennison Tree Service completed work and removed dangerous tree at 70 Liberty Street. Completion of work in 2 days. PAK will be responsible for cleaning back room/ bathrooms daily. Generator parts have been ordered, Pleasant Valley electric not certified in Cummings. They are going to send a service tech to replace the parts and get it running.
- Grants- \$3,500. From the Floyd Hooker foundation for PAK Program.
- Nichols Park- Owego Street Ext. has water back up problem on end of street near school. Kevin spoke with lance and homeowner. Board is waiting to see what kind of construction the school is doing with

- Roads- Park Street has huge hole near a mailbox and mail person cannot deliver mail until it is fixed.
- Youth- They have 27 signed up for PAK so far and expect more.
- Village Planning Board- None
- Village Atty. received a request that the board makes an extension on their offer for the Mint

Property while the Mint attorney is working on the name change for the deed of property.

Motion to accept the extension for the timeline to 1- 2 months in order to obtain a clear deed to the Mint property made by Nicole, seconded by Tyler, unanimously passed.

Consent Items

Motion to approve the minutes of April 25, 2022 made by Nicole, seconded by Tyler, unanimously carried.

Public Comment- Jim Myers received a response as well as the Village of Spencer Board that NYSDOT will be conducting a survey on Rt.34/96 looking to reduce the current 45 MPH zone due to increase in residential homes in that area.

Financial Updates from Clerk- Treasurer- End of Fiscal Year 2021- 2022 Closing of the books

Financials: Abstract #: 05312022
 Starting & Ending check #s: 23845-23887
 Total Revenues: \$ 17,483.64
 Total Expenditures: \$ 41,321.56
 VOIDS: Room/Park Rentals: 2 Tax Search: 3

- YTD 6/1/2021- 5/31/2022 Revenues \$ 490,906.53
- YTD 6/1/2021- 5/31/2022 Expenditures \$ 371,186.41

NYSEG Critical Facilities update was completed online

ATC Tax training held 5/17/22

Tax Warrant signed by Nicole and sent to Tioga County. Filed with NYS. County prepared taxes. Taxes have been sent out.

Items for Board Action-

Motion to approve resignation of Sally Marx from Village Planning Board made by Tyler, seconded by Kevin, unanimously passed.

Motion to pay budget line item A6510.4 Veterans for pole flags \$350.00 made by Sean, seconded by Kevin, unanimously passed.

Motion to transfer from 1989.4 to A1410.4 \$594.73 made by Nicole, seconded by Tyler, unanimously passed.

Motion to transfer from 1989.4 to A1620.4 \$2,308.98 made by Nicole, seconded by Tyler, unanimously passed.

Motion to transfer from 1989.4 to A7110.4 \$3.30 made by Nicole, seconded by Tyler, unanimously passed.

Motion to transfer from 1989.4 to A7310.4 \$85.64 made by Nicole, seconded by Tyler, unanimously passed.

Motion to transfer from 1989.4 to A8160.4 \$1493.00 made by Nicole, seconded by Tyler, unanimously passed.

Motion to transfer from 1989.4 to A8410.4 \$305.94 made by Nicole, seconded by Tyler, unanimously passed.

Motion to transfer from 1989.4 to A8664.1 \$554.10 made by Nicole, seconded by Tyler, unanimously passed.

New Business –

Farmers Market every Saturday from June 4th- September 24th from 9Am- 12:30PM @ Gazebo

Paul Estro Gospel Music every 3rd Thursday June- September @ Gazebo

Cornell Cooperative Ext. using Park for activities every Tuesday from June 7th- July 19th from 9:30-11:30AM

Wednesday night Horseshoe league has started. Bobby Cook is in charge of group.

SVEC Baseball would like to use Nichols Park for Babe Ruth baseball for June and July as their home field. David Swayze and Ryan Nelson are coaches.

Back Municipal room- summer reading through Library every Thursday from June 30th-August 4th 10AM- Noon

Calendar-

Village of Spencer Planning Board- June 2, 2022 7PM

Town of Spencer Board Meeting- June 13, 2022

Council of Government- June 15, 2022

Village of Spencer office closed July 3, 2022 observance of Independence Day

Village of Spencer meeting- July 11, 2022 at 6PM.

Appropriations and Auditing

Financial Transactions – Motion to accept deposits of revenue, fines and other money having been received since May 1, 2022 AND payment of invoices and other debts as present by the Clerk-Treasurer, Erika Brown, AND whereas the Village Trustees acknowledgement that Village expenses, receipts of payment and bills to be paid have been reviewed by a minimum of two Trustees prior to said motion to approve payment of the bills and accept any funds/donations. Kevin motioned to pay bills, Nicole seconded, and the motion was carried unanimously.

MOTION TO ADJOURN at 7:59PM made by Nicole, seconded by Sean, unanimously carried.

Respectfully submitted
Erika Brown
Village Clerk-Treasurer