

# **Village of Spencer Meeting Minutes**

## **July 11, 2022**

### **Regular Meeting call to order with Pledge of Allegiance at 6:06 PM**

**Members Present:** Nicole O'Connell- Avery, Tyler Koski, Kevin Brown, Sean Rice, Village Atty.

**Members absent:** Gil Knapp

**Public Present:** Jim Myers, Doug Thornton, Dave Ferris, Tim Frandsen, Dawn Shoemaker, Donna Sutton, Jeff Golden

### **Guest Speaker(s) - Spencer Picnic Committee**

-conversation of placement of rides at Nichols Park. Committee agrees to place stage in front of grandstands, pay for security, pay cost above normal utility bill for month of August. And clean up and repair any damage to the baseball field. VOS Board stated that they would like a workshop together after the 2022 Spencer Picnic.

### **Mayor Report- None**

### **Regular Reports of Officers and Committees**

- Fire Department- 17 Town, 5 village, 22 calls total. Small truck being sent out for work. Hose and ladder testing done and passed.
- Police Department- 4 complaints, 6 V&T, 1 Public Health, 1 assist other dept.
- Police Commission- None
- Code Enforcement- 2 property maintenance, 1 inspections, 2 complaints, 6 drive thru's
- Building and Grounds- generator being fixed Wednesday 7/13/22.
- Grants- \$3,500. From the Floyd Hooker foundation for PAK Program.
- Nichols Park- 60 hours of clean up on the pond. Would like to add cameras to trails.
- Roads- discussion of sealed bids.
- Youth- PAK off to a good start.
- Village Planning Board- None

### **Consent Items**

Motion to approve the minutes of May 31, 2022 made by Tyler, seconded by Kevin, unanimously carried.

**Public Comment-** Tim Frandsen looking for contact information to Evergreen Cemetery. Dawn Shoemaker seeking permission to hang hometown hero signs.

### **Financial Updates from Clerk- Treasurer-**

Financials: Abstract #: 07112022  
Starting & Ending check #: 23888-23920  
Total Revenues: \$ 110,012.54  
Total Expenditures: \$ 35145.87

VOIDS: 0 Room/Park Rentals: 2 Tax Search: 1

NYS AUD report almost completed. Due 8/1/22  
2<sup>nd</sup> payment of ARP due to be in account this month.

**Items for Board Action-**

**Motion made to** accept bid from Broome Bituminous in the amount of \$89,330.00 for A1 and A2 made by Kevin, seconded by Sean, unanimously carried.

**Motion** made by Sean to approve Geraldine Gassier as Village of Spencer Deputy Clerk, seconded by Tyler, unanimously carried.

**Motion** to approve resignation of Andrea Sutfin from Village Police Commissioner made by Tyler, seconded by Sean, unanimously passed.

**Motion** to purchase cameras around pond made by Tyler, seconded by Sean, unanimously carried.

**Motion** made to approve PAK salaries made by Kevin, seconded by Sean, unanimously carried.

Dana Alison (PAK Director) - \$25.00/ hour  
Melinda Keifer (counselor)- \$20.00/ hour  
Amber Dekoeyer (counselor) - \$20.00/ hour  
Jacqueline Sanders (counselor)- \$20.00/ hour  
Theresa Vallely (Nurse) - \$22.00/ hour  
Amanda Rice (counselor)- \$20.00/ hour  
Gail Hall (Nurse) - \$22.00/ hour  
Hannah Wilber (Nurse) - \$22.00/ hour  
Keenan Smith (counselor) - \$20.00/ hour  
Karen Smith (counselor) - \$20.00/ hour  
James Sutherlin-(lifeguard) \$20.00/ hour  
Ali Eustace-(lifeguard) \$20.00/ hour

Resolution #2 2022

**Village of Spencer Emergency Plan**

Whereas the Village of Spencer adopts the Village of Spencer Emergency plan with language changes outlined

Now, therefore be it resolved that resolution #2 of 2022 be effective Monday, July 11, 2022.

Resolution #3 2022

**Village of Spencer Public Employer Health Emergency Plan**

Whereas the Village of Spencer adopts the Village of Spencer Public Employer Health Emergency Plan, subject to review by Village attorney.

Now, therefore be it resolved that resolution #3 of 2022 be effective Monday, July 11, 2022.

**New Business** –None

**Letters & Correspondence-**

Letter from Tim Frandsen in folder along with certified response.

Thank you letter for village support for flags.

NYSEG is putting gas line in at 76 Liberty Street.

**Calendar-**

Town of Spencer Board Meeting- July 11, 2022

Council of Government- July 18, 2022

Village of Spencer meeting- August 1, 2022 at 7PM.

**Appropriations and Auditing**

**Financial Transactions** – *Motion* to accept deposits of revenue, fines and other money having been received since June 1, 2022 AND payment of invoices and other debts as present by the Clerk-Treasurer, Erika Brown, AND whereas the Village Trustees acknowledgement that Village expenses, receipts of payment and bills to be paid have been reviewed by a minimum of two Trustees prior to said motion to approve payment of the bills and accept any funds/donations. Kevin motioned to pay bills, Nicole seconded, and the motion was carried unanimously.

**MOTION TO ADJOURN** at 7:22PM made by Tyler, seconded by Kevin, unanimously carried.

Respectfully submitted

*Erika Brown*

Village Clerk-Treasurer