

## **Village of Spencer Meeting Minutes March 6, 2023**

### **Regular Meeting call to order with Pledge of Allegiance at 7:00 PM**

**Members Present:** Gil Knapp, Jim Myers, Sean Rice, Kevin Brown, Erika Brown, Village Atty.

**Members Absent:** Nicole O'Connell- Avery

**Public Present:** David from Ithaca Times, Mary Knapp, Barbara Rosvold, Doris Barber

**Guest Speaker(s) – None**

### **Mayor Report-**

Budget workshop dates- 3/13/23, and 3/27/23 at 7PM.

NYCOM meeting May 17, 2023- May 19, 2023.

### **Regular Reports of Officers and Committees**

- Fire Department- 17 calls in Town, 7 calls in Village, 24 calls total.
- Police Department- 12 V&T, 5 administrative, 6 special assignments and 2 other assists. Drug Take Back day in April.
- Police Commission- None
- Code Enforcement- 5 property maintenance inspections, 5 permit inspections, 4 snow violations and updating digital records.
- Building and Grounds- Tree assessments, ramp damage repaired.
- Grants- Follow up with Hunt engineers on sewage study.
- Nichols Park- Tree assessments, cameras, drainage issue on Owego St. Ext.
- Roads- Jim will gather streets for bids. Gil will contact Broome Bituminous for contract that was approved in June 2022. Curbing discussion.
- Youth- None
- Village Planning Board- meeting April 6, 2023
- Village Atty. - Property purchase update- Once delay of publication is complete closing will occur. Received closing statements on 3/6/23.

### **Consent Items**

**Motion** made by Jim, seconded by Kevin to approve the minutes of February 6, 2023. (3/0)

**Public Comment-** Barbara Rosvold- intersections, FOIL, code questions.

Doris Barber- shrubs, sidewalks, leaves and snow, traffic.

### **Financial Updates from Clerk- Treasurer-**

Financials: Abstract #: 03062023

Starting & Ending check #s: 24159- 24186

Total Revenues: \$ 23,105.58

Total Expenditures: \$ 54,411.28

VOIDS –0 Room/Park Rentals: 3 Tax Search: 0

Total Revenues YTD: \$ 330,607.02

Total Expenditures YTD: \$ 306,371.58

-Looking into and applying for grants for PAK 2023.  
-Annual payroll/vehicle request letter and 2023 quarterly payroll request memo/form for workers' compensation have been sent.

**Items for Board Action-**

**Motion** made by Sean, seconded by Kevin to approve Dana Alison as Panther PAK 2023 director. (3/0)

**Motion** made by Kevin, seconded by Jim, to hold the 2023-2024 a Public Hearing for Tax Cap Override on April 3, 2023 at 6:30PM. (3/0)

**Motion** made by Kevin, seconded by Jim to approve Brian Barber for mowing of grounds. (3/0)

**Motion** made by Kevin, seconded by Jim to transfer \$985.11 from A1989.4 to A8664.1 (3/0)

**Motion** made by Kevin, seconded by Jim to transfer \$46.50 from A1989.4 to A8664.4 (3/0)

**Motion** made by Kevin, seconded by Jim to transfer \$298.00 from A1989.4 to A1680.4 (3/0)

**Motion** made by Kevin, seconded by Jim to transfer \$1167.18 from A1989.4 to A1330.4 (3/0)

**Motion** made by Jim, seconded by Sean to transfer to for extrication equipment. (3/0)

**New Business** – Public Hearing for Tax Cap Override on April 3, 2023 at 6:30PM  
Erika will contact Greenleaf for annual village clean up.

**Letters & Correspondence-**

**Calendar-**

Town of Spencer Board Meeting- March 13, 2023 @ 6 PM

Council of Government- March 20, 2023

Village of Spencer Elections March 21, 2023 from Noon to 9PM.

Village of Spencer Board Meeting- April 3, 2023 @ 7PM

Village of Spencer Planning Board- April 6, 2023

Village of Spencer Office closed in observance of Easter- April 8, 2023

**Appropriations and Auditing**

**Financial Transactions** – *Motion* to accept deposits of revenue, fines and other money having been received since February 1, 2023 AND payment of invoices and other debts as present by the Clerk-Treasurer, Erika Brown, AND whereas the Village Trustees acknowledgement that Village expenses, receipts of payment and bills to be paid have been reviewed by a minimum of two Trustees prior to said motion to approve payment of the bills and accept any funds/donations. Kevin motioned to pay bills, Sean seconded, and the motion was carried unanimously.

**MOTION TO ADJOURN** at 8:15PM made by Kevin, seconded by Sean. (3/0)

Respectfully submitted,

*Erika Brown*

Village Clerk- Treasurer