

Village of Spencer Public Hearing April 3, 2023 6:30PM

Regarding A Local Law to override the tax levy limit established in General
Municipal Law Section 3-c.

Motion made by Kevin, seconded by Sean to adjourn at 6:41PM. 4/0

Village of Spencer Meeting Minutes April 3, 2023

Regular Meeting call to order with Pledge of Allegiance at 7:01 PM

Members Present: Gil Knapp, Jim Myers, Sean Rice, Kevin Brown, Michael Hudak, Erika Brown,
Village Atty.

Members Absent:

Public Present: Mary Knapp, James Brown

Oath of Office for Trustees

James Myers

Michael Hudak

Guest Speaker(s) – None

Mayor Report-

Appointment of Clerk- Treasurer- Erika Brown

Appointment of Deputy Clerk- Geraldine Gassier

Appointment of Deputy Mayor- Kevin Brown

Appointment of Code Enforcement- Kyle Bellinger

Appointment of Chief of Police- Michael Monterio

Regular Reports of Officers and Committees

- Fire Department- 24 calls in Town, 8 calls in Village, 32 calls total.
- Police Department- 13 complaints, 13 V&T, 5 administrative duties, 6 special assignments, and 1 assist other dept. Completed SRO training.
- Police Commission- None
- Code Enforcement- 3 permit inspection, 0 building permit, 2 applications picked up, and 4 property maintenance violations, 3 drive thru, census, NYS annual report filed.
- Building and Grounds- Tree assessments, lawn to be repaired this week from snow plowing.
- Grants-
- Nichols Park- Tree assessments, cameras, drainage issue on Owego St. Ext.
- Roads- Jim gathered streets for bids. Gil contacted Broome Bituminous for contract that was approved in June 2022 and plant is not open yet. Bid for village parking lot. Gil will send roads list to clerk.
- Youth- None
- Village Planning Board- meeting April 6, 2023

- Village Atty. – Closing is 4/10/23

Consent Items

Motion made by Kevin, seconded by Sean to approve the minutes of March 6, 2023. (4/0)

Public Comment- James Brown- discussed water drainage issue.

Financial Updates from Clerk- Treasurer-

Financials: Abstract #: 03062023
Starting & Ending check #s: 24187-24219
Total Revenues: \$ 16,991.50
Total Expenditures: \$ 24,173.29
VOIDS –1 Room/Park Rentals: 0 Tax Search: 0

Total Revenues YTD: \$ 347,598.52

Total Expenditures YTD: \$ 330,544.87

- Attending the VE Town board meeting 4/13/23- (PAK)
- Registered ARPA Fund reporting zoom on 4/4/23
- FOIL request#1 and #2 complete. Received 3rd FOIL on 3/30/23.
- \$180,000.00 bank check from capital fund was issued on 3/30/23 with a remaining balance of \$1,242.55 owed to Mint Holdings and \$1,150.00 owed to Coughlin and Gerhart.
- Annual Code Enforcement state report was filed and accepted by NYS on 3/31/23.
- Received Property taxes and penalties from Tioga County
- Sent 2nd request from Town of Spencer for PAK reimbursement along with \$80,000.00 for Fire dept.

Items for Board Action-

Motion made by Jim, seconded by Kevin, to approve payment for remaining balance of Mint property purchase as follows \$1,242.55 to Mint Holdings and \$1,150.00 to Coughlin and Gerhart for closing fees. (4/0)

Motion made by Kevin, seconded by Jim, to approve Christine Lester as Village of Spencer Planning Board Chair. (4/0)

Motion made by Kevin, seconded by Jim, to approve Nicole O’Connell as Village of Spencer Planning Board Member. (4/0)

Motion made by Kevin, seconded by Jim, to approve Roxanne Sullivan as Village of Spencer Planning Board Member. (4/0)

Motion made by Kevin, seconded by Jim, to approve William Garrison as Village of Spencer Planning Board Member. (4/0)

Motion made by Mike, seconded by Jim, to approve Tioga Sanitation port a john in Nichols Park for \$160.00 month April- October. (4/0)

Motion made by Kevin, seconded by Sean, to table override of Tax Levy limit until 4/24/23. (4/0)

Motion made by Sean, seconded by Kevin, to approve payment for Nichols Pond work to Tyler Stahl. (4/0)

Motion made by Sean, seconded by Jim, to approve repairs and payments for Owego Street Ext. \$1,814.88 for ditch work. (4/0)

Motion made by Sean, seconded by Kevin, to approve payment for \$2000.00 for drainage under roadway and diversion away from school side. (4/0)

Motion made by Kevin, seconded by Jim, to approve Budget Hearing for 2023- 2024 fiscal year on April 24, 2023 @ 6:30PM. (4/0)

Motion made by Sean, seconded by Jim, to approve \$45.54 from A1989.4 to A1620.1. (4/0)

Motion made by Kevin, seconded by Jim, to approve \$50.00 from A1989.4 to A6510.4. (4/0)4/0

Motion made by Sean, seconded by Jim, to approve \$1,443.40 from A1989.4 to A8410.4. (4/0)

Motion made by Sean, seconded by Kevin, to approve \$844.08 from A1989.4 to A8664.1. (4/0)

Motion made by Jim, seconded by Mike, to approve Complete Streets policy. (4/0)

New Business – None

Letters & Correspondence- None

Calendar-

Village of Spencer Office closed in observance of Easter- April 8, 2023

Town of Spencer Board Meeting- April 10, 2023 @ 6 PM

Council of Government- April 17, 2023

Village of Spencer Board Meeting- April 24, 2023 @ 7PM (May 1st meeting) Budget Hearing at 6:30 PM

Village of Spencer Planning Board- May 4, 2023

Appropriations and Auditing

Financial Transactions – *Motion* to accept deposits of revenue, fines and other money having been received since March 1, 2023 AND payment of invoices and other debts as present by the Clerk-Treasurer, Erika Brown, AND whereas the Village Trustees acknowledgement that Village expenses, receipts of payment and bills to be paid have been reviewed by a minimum of two Trustees prior to said motion to approve payment of the bills and accept any funds/donations. Sean motioned to pay bills, Kevin seconded, and the motion was carried unanimously.

MOTION TO ADJOURN at 7:57PM made by Sean, Kevin seconded by Sean. (4/0)

Respectfully submitted,

Erika Brown

Village Clerk- Treasurer