

## **Village of Spencer Meeting Minutes August 7, 2023**

### **Regular Meeting called to order with Pledge of Allegiance at 7:00 PM**

**Members Present:** Gil Knapp, Jim Myers, Sean Rice, Kevin Brown, Erika Brown

**Members Absent:** Mike Hudak, Village Atty.

**Public Present:** Mary Knapp

**Guest Speaker(s) – None**

### **Mayor Report-**

RESOLUTION FOR THE CORRECTION OF ERRORS FOR PARCEL 57.19-1-20.212 AS THE VILLAGE OF SPENCER PURCHASED PROPERTY FROM MINT HOLDINGS AND WAS RECORDED AT THE TIOGA COUNTY CLERK 4/11/2023, AT THAT TIME PARCEL SHOULD HAVE BEEN MOVED TO SECTION 8 ON TAX ROLLS AND MADE WHOLLY EXEMPT.

**Motion** to accept the resolution made by Jim, seconded by Kevin. (3/0)

Gill will contact Hunt for meeting date on new Fire Station.

### **Regular Reports of Officers and Committees**

- Fire Department- 25 calls Total- 4 village, 21 town
- Police Department- 8 complaints, 21 V&T, 12 Administrative
- Police Commission- None
- Code Enforcement- None
- Building and Grounds- Jim will contact for generator repair. Sean will contact for furnace repair.
- Grants- Erika applied for Tioga County grant due in August for \$ 20,000.00
- Nichols Park- Picnic went smooth
- Roads-
- Youth- PAK going great.
- Village Planning Board- meeting 3<sup>rd</sup> Mondays.
- Village Atty. – None

### **Consent Items**

**Motion** made by Sean, seconded by Jim to approve the minutes of July 6, 2023. (3/0)

**Public Comment- None**

### **Financial Updates from Clerk- Treasurer-**

Financials: Abstract #: 08072023

Starting & Ending check #s: 24355-24425

Total Revenues: \$ 41,733.65

Total Expenditures: \$ 68,185.97  
VOIDS: 0 Room/Park Rentals: 2 Tax Search: 0

Total Revenues YTD: \$ 246,908.95  
Total Expenditures YTD: \$ 206,184.79

NYS AUD completed and filed  
Tioga County Grant filed

**Items for Board Action-**

**BE IT RESOLVED**, that The Village of Spencer Board of the Village of Spencer NY, shall hereby approve the resolution for Tioga County to move parcel 57.-19-1-20.212 to section 8 of the tax roll making the parcel owned by the Village of Spencer wholly exempt, due to a clerical error with the county, as presented. (Supporting documentation attached)

**New Business –**

Discussion of local law prohibiting new mobile homes in the village. Will follow up with village atty.

**Letters & Correspondence- None**

**Calendar-**

Town of Spencer Board Meeting- August 14, 2023 @ 6 PM  
Council of Government- August 21, 2023  
Village of Spencer office closed September 2, 2023 in observance of Labor Day  
Village of Spencer Board Meeting September 5, 2023 @ 7 PM

**Appropriations and Auditing**

**Financial Transactions – Motion** to accept deposits of revenue, fines and other money having been received since July 1, 2023 AND payment of invoices and other debts as present by the Clerk-Treasurer, Erika Brown, AND whereas the Village Trustees acknowledgement that Village expenses, receipts of payment and bills to be paid have been reviewed by a minimum of two Trustees prior to said motion to approve payment of the bills and accept any funds/donations. Kevin motioned to pay bills, Sean seconded, and the motion was carried unanimously.

**MOTION TO ADJOURN** at 8:08PM made by Sean, seconded by Kevin. (3/0)

Respectfully submitted,  
*Erika Brown*  
Village Clerk- Treasurer



Department of Taxation and Finance  
Office of Real Property Tax Services

# Application for Corrected Tax Roll

**RP-554**  
(12/19)

**Part 1 – General information:** To be completed in duplicate by the applicant.

Names of owners Village of Spencer			
Mailing address of owners (number and street or PO box) 41 N Main Street		Location of property (street address) 178 N Main Street	
City, village, or post office Spencer	State NY	ZIP code 14883	City, town, or village Spencer
Daytime contact number 607-589-4310	Evening contact number	Tax map number of section/block/lot. Property identification (see tax bill or assessment roll) 57.19-1-20.212	
Account number (as appears on tax bill) 1516		Amount of taxes currently billed 300.35	
Reasons for requesting a correction to tax roll: Parcel was purchased by the Village of Spencer and should have become exempt from Village taxes at that time.			

I hereby request a correction of tax levied by Village of Spencer for the year(s) 2023.  
(County, city, village, etc.)

Signature of applicant <i>Ma Mahanty For the Village</i>	Date 07-07-2023
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**Part 2 – To be completed by the County Director or Village Assessor.** Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls.

Date application received 07-07-2023	Period of warrant for collection of taxes 09-30-2023
Last day for collection of taxes without interest 06-30-2023	Recommendation Approve application <input checked="" type="checkbox"/> Deny application <input type="checkbox"/>
Signature of official <i>Ma Mahanty</i>	Date 07-07-2023

If approved, the County Director must file a copy of this form with the assessor and board of assessment review of the city/town/village of Spencer who must consider the attached report and recommendation as equivalent of petitions filed under section 553.

**Part 3 – For use by the tax levying body or official designated by resolution \_\_\_\_\_:**  
(insert number or date, if applicable)

Application approved (mark an X in the applicable box):

Clerical error  Error in essential fact  Unlawful Entry

Amount of taxes currently billed	Corrected tax
Date notice of approval mailed to applicant	Date order transmitted to collecting officer

Application denied (reason): \_\_\_\_\_

Signature of chief executive officer, or official designated by resolution	Date
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## Instructions

### General information

#### Where to send

Submit two copies of this application to the County Director of Real Property Tax Services (in Nassau and Tompkins Counties, submit to Chief Assessing Officer).

#### When to send

Submit the application only **before** the collection warrant expires.

#### Wholly exempt parcel

Attach statement signed by assessor or majority of board of assessors substantiating that assessor obtained proof that parcel should have been granted tax exempt status on tax roll.

### Payment requirements

You may pay without interest and penalties **only** if:

- the application was filed with the County Director on or before the last day that taxes may be paid without interest (see *Date application received* in Part 2); **and**
- you pay the corrected tax within eight days of the date on which the notice of approval is mailed to the applicant (see Part 3).

If either of these conditions is not satisfied, interest, penalties, or both must be paid on the corrected tax.

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#### For use by Collecting Officer:

Order from tax levying body received on \_\_\_\_\_  
Date

Corrected tax due	Date tax roll corrected
Interest and penalties (if applicable)	Date tax bill corrected
Total corrected tax due	Date application and order added to tax roll
Date payment received	

Signature of collecting officer	Date
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TIOGA COUNTY, NEW YORK

## Office of Real Property

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

Steve Palinosky Director ☎ 607 687 8661 📠 607 223 7017 🌐 [www.TiogaCountyNY.gov](http://www.TiogaCountyNY.gov)



7/7/2023

Re: Village of Spencer – Application for Corrected Tax Roll, County Director’s Report

Parcel #57.19-1-20.212

Property was purchased by the Village of Spencer from Mint Family Holdings per deed 202300001252 recorded at the Tioga County Clerk on 04/11/2023. At that time the parcel should have become wholly exempt, but it was not moved to roll section 8. This is a clerical error per paragraph 2 (c) of RPTL section 550.

A tax bill for \$300.35 (attached) was generated for the parcel when none should have been generated.

Recommend approval.

A handwritten signature in black ink, appearing to read "Steve Palinosky", is written over a faint, illegible background.

Steve Palinosky  
County Director

# Village of Spencer/County of Tioga

Fiscal Year: June 01, 2023 - May 31, 2024  
 Village Of Spencer  
 P.O. Box 346  
 41 Main St.  
 Spencer NY 14883

Warrant Date: April 25, 2023 Bill #: 000332  
 Bank Code: 0000000 Account #: 00000001516  
 SWIS: 493401 Tax Map ID: 57.19-1-20.212  
 Property Class: Auto Dealers- Sales and Service  
 Dimensions: 0.00 x 0.00 Acres: 1.21  
 Location: 178 N Main St  
 Roll Section: 1  
 School: Spencer-Van Etten  
 State Aid: VILL 8947

Village of Spencer  
 41 N Main Street  
 Spencer, NY 14883

Exemptions	Amount	Full Value	Tax Purpose

Total Assessed Value of your property \$99,000  
 Assessor's stated uniform % used to establish assessments: 100.00%  
 Assessor's estimate of Full Market Value as of 7/1/2021: \$99,000

If you feel your assessment is too high, you have the right to seek a reduction. For further information, please ask your assessor for the booklet "How to File a Complaint on Your Assessment." Please note that the period for filing a complaint on this assessment has passed.

TAX INFORMATION					
Taxing Purpose	Total Tax Levy	% Change	Taxable Value	Tax Rate	Tax Amount
Village Tax	\$125,460.00	2.00	99,000.00	3.03385400	\$300.35

Apply for Senior Citizen Exemption by: 3/1/2024  
 Apply for third party notification by: 7/1/2023

Full Payment Amount Due by: 6/30/2023 \$300.35

Pay in Person: Tues&Thurs 3:30 PM-5:30 PM  
 & Sat 10 AM-12 Noon  
 Only EXACT change is accepted  
 No payments accepted after September 30, 2023

Bill # 000332

Village Of Spencer  
 P.O. Box 346  
 41 Main St.  
 Spencer NY 14883

If Paid By	Interest %	Tax	Interest	Fee	Total Due
06/30/2023	0.00%	\$300.35	\$0.00	\$0.00	\$300.35
07/31/2023	5.00%	\$300.35	\$15.02	\$0.00	\$315.37
07/31/2023	6.00%	\$300.35	\$18.02	\$0.00	\$318.37
09/30/2023	7.00%	\$300.35	\$21.02	\$0.00	\$321.37

493401 57.19-1-20.212 Account #: 00000001516  
 178 N Main St Bank Code: 0000000  
 Village of Spencer  
 41 N Main Street  
 Spencer, NY 14883

Please make checks, drafts or money orders payable to:

Village Of Spencer

Paid By \_\_\_\_\_  
 Received \_\_\_\_\_ Base \_\_\_\_\_ Int \_\_\_\_\_ Total \_\_\_\_\_  
 Rcvd By \_\_\_\_\_ Date \_\_\_\_\_ CK \_\_\_\_\_ Cash \_\_\_\_\_

For receipt, check this box  and return entire bill.