

Village of Spencer Meeting Minutes December 4, 2023

Regular Meeting called to order with Pledge of Allegiance at 7:00 PM

Members Present: Gil Knapp, Village Atty., Kevin Brown, Jim Myers, Erika Brown

Members Absent: Sean Rice, Mike Hudak

Public Present: Mary Knapp

Guest Speaker(s) – None

Mayor Report-

Police Car donation

Town Fire Contract- 2 year \$85,000.00

Brooks Street property- Gil will get listing around for Erika to publish.

Regular Reports of Officers and Committees

- Fire Department- 18 calls Total- 3 village, 15 town. Setting up training with shared services.
- Police Department- 6 complaints, 21 V&T, 8 Administrative
- Police Commission- None
- Code Enforcement- 13 permit inspections, 5 violations, 4 drive thru/ 4 re-inspections, 4 training classes/ Fire Safety inspections, finished animal in service training requirements.
- Building and Grounds- generator quote. Furnace repairs need to be made (quote for repair/ replacement)
- Grants-
- Nichols Park- Kevin will compile a list of supplies and send to board on solar lighting around pond.
- Roads- Looking at Brooks St. / Railroad Ave./ Tompkins Street
- Youth- received funds from Chemung County 4- H/ Tioga Downs.
- Village Planning Board- None
- Village Atty. – None

Consent Items

Motion made by Kevin, seconded by Jim to approve the minutes of November 6, 2023. (3/0)

Public Comment- None

Financial Updates from Clerk- Treasurer-

Financials: Abstract #: 12042023

Starting & Ending check #s: 24562- 24597

Total Revenues: \$ 59,371.65

Total Expenditures: \$ 73,420.16

VOIDS: 0 Room/Park Rentals: 1 Tax Search: 0

Total Revenues YTD: \$ 423,103.81
Total Expenditures YTD: \$ 359,534.76

-Tioga County Mortgage tax received
-2024 General Election date is March 19, 2024. Public Notice to the morning times and village website, along with being published in 6 public locations. Petitions may be picked up starting Tuesday, January 2, 2024. Petitions are due back no sooner than February 6, 2024.
-SAM update/ renewal

Items for Board Action-

BE IT RESOLVED, that The Village of Spencer Board of the Village of Spencer NY, shall hereby approve the resolution to accept the donation from Upstate Shredding and Adam Weitsman of Owego made to the Village of Spencer Police Department for the 2023 Dodge Charger.
Jim made a motion, Kevin seconded to approve the resolution to accept the donation. (3/0)

New Business –

Motion made by Kevin, seconded by Jim to purchase 9 chairs for meeting room from Staples. (3/0)
Motion made by Kevin, seconded by Jim to accept Nick Lango #1071, Andy Speer #1072, Justin Speer #1073, Bill Miller #1074 Adam Speer #1075. (3/0)
Motion made by Jim, seconded by Kevin to list surplus property for sale and funds to be placed into Municipal Capital Improvement Fund. (3/0)

Letters & Correspondence-

NYSDOT letter- Bridge NY program

Calendar-

Town of Spencer Board Meeting- December 11, 2023 @ 6 PM
Council of Government- December 19, 2023 @ 6:30PM
Village office closed Saturday, December 23, 2023 in observance of Christmas Day.
Village office closed December 30, 2023 in observance of New Year's Day.
Village of Spencer Board Meeting Wednesday, January 3, 2023 @ 7 PM

Appropriations and Auditing

Financial Transactions – Motion to accept deposits of revenue, fines and other money having been received since November 1, 2023 AND payment of invoices and other debts as present by the Clerk-Treasurer, Erika Brown, AND whereas the Village Trustees acknowledgement that Village expenses, receipts of payment and bills to be paid have been reviewed by a minimum of two Trustees prior to said motion to approve payment of the bills and accept any funds/donations.
Jim motioned to pay bills, Kevin seconded, and the motion was carried unanimously.

MOTION TO ADJOURN at 7:55PM made by Jim, seconded by Kevin. (3/0)

Respectfully submitted,
Erika Brown
Village Clerk- Treasurer